

Central Intelligence Agency



Washington, D.C. 20505

10 July 2014

Mr. Michael Morisy  
MuckRock News  
DEPT MR 12270  
P.O. Box 55819  
Boston, MA 02205-5819

Reference: F-2014-01874

Dear Mr. Morisy:

This is a final response to your 23 June 2014 Freedom of Information Act (FOIA) request, received in the office of the Information and Privacy Coordinator on 24 June 2014, for “a copy of emails sent to or from the CIA’s FOIA office regarding the FOIA Portal’s Technical Issues.”

The FOIA requires requesters to “reasonably describe” the information they seek so that professional employees familiar with the subject matter can locate responsive information with a reasonable amount of effort. Commonly this equates to a requirement that the documents must be locatable through the indexing of our various systems. Extremely broad or vague requests or requests requiring research do not satisfy this requirement. We require requesters seeking any form of “electronic communications” such as emails, to provide the specific “to” and “from” recipients, time frame and subject. We note that you have provided the subject only. Therefore, we must decline your request.

Sincerely,

A handwritten signature in cursive script that reads "Michele Meeks".

Michele Meeks  
Information and Privacy Coordinator